

- (A) Upon request or mandate of the Court, the Court records hearings electronically. The audio-electric recording shall be the official record of the Court. The party requesting the audio-electronic recording shall file a Motion with the Court. Additionally, any party, at the party's own expense, may provide a professional court reporter upon 24 hours written notice to the Court and served on all parties.
- (B) A transcript of the record shall be made at the expense of the person requesting the transcription unless otherwise ordered by the Court. The transcript shall be made by a professional court reporter.
- (C) The original CD or other recording device of the audio-electronic recording shall be maintained by the Court for a period of three (3) years from journalization of the final entry or judgment in the case. However, if a written request for transcription has been made, the original CD or other recording device shall become part of the record of proceedings
- (D) An interested party will not be allowed to use the contents of a recorded hearing in subsequent pleadings filed with the Court or in argument before the Court unless a transcript of the entire hearing is filed with the Court.
- (E) Upon filing an Objection to a Magistrate's Decision or a Notice of Appeal, an objector or appellant who is required or desires to file a transcript of a hearing must contact a court reporting service to have the transcript prepared. The person requesting the transcript shall direct the court reporting service to contact this Court to obtain a copy of the digital record of hearing. The objector or appellant must file the completed transcript in this Court within the time limits of the Local Rules of Court, Rules of Civil Procedure, or the Rules of Appellate Procedure. When the transcript is filed by an appellant, this Court will certify the transcript to the Court of Appeals.